Virginia Community College System
Payroll Submission and Distribution Schedule

Summer Semi-monthly 2022				Frequency	Employee Type		
				70	12-month Professional Faculty		
				71	9-month Professional Faculty (18-Pay)		
				77	9-month Professional Faculty (24-Pay)		

Quarter	Pay Period Begin	Pay Period End	HRMS Period	Certification Period [1]		Pay Date	H2R Deadlines [2]	Payroll Deadlines [3]
2	May 16	May 31	010	May 20	- May 25	June 01	5/16/2022	5/18/2022
	June 01	June 15	011	June 07	- June 10	June 16	6/1/2022	6/3/2022
	June 16	June 30	012	June 21	- June 21	June 30	6/15/2022	6/17/2022
3	July 01	July 15	013	July 07	- July 12	July 16	7/1/2022	7/5/2022
	July 16	July 31	014	July 21	- July 26	July 30	7/15/2022	7/19/2022
	August 01	August 15	015	August 05	- August 10	August 16	8/1/2022	8/3/2022

[1] The certification periods are estimated based on DOA standards.

[2] H2R Documents are due to SSC by 12:00 pm (noon).

[3] Payroll Documents are due to SSC by 2:00 pm.

All Dates are subject to revision