## How to download SWaM Expenditure report

- 1. Open Department of Small Business and Supplier Diversity expenditure dashboard
- Click on E icon found toward the botom of the navigation panel on left side of page to access SWaM Expenditure Report

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- 3. In the Agency drop down menu, select Education
- 4. Then select Virginia Community College System
- Then select the appropriate VCCS agency (e.g., Blue Ridge Community College or Virginia Community College System – Shared Services Center)

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Virginia's Community Colleges SWaM Expenditure Report Access

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