Procurement Fiscal Year Ending Processing 2026

The time to begin preparing for Fiscal year-end 2026 has already arrived. SSC Procurement has put together the following procurement deadlines and projections.

Please review the table below to assist in preparing your fiscal year-end procurements:

	Purchasing Threshold	Procurement Method	eVA Requisition Deadline for Goods / Services
1	Over $100,000	Requests for Proposals (RFP) Solicitations	No Fiscal Deadline
2	Over $100,000	Invitation for bid (IFB) Solicitations	March 13, 2026
3	$10,000 to $100,000	Unsealed Solicitations (aka Quick Quote)	May 8, 2026
4	Over $50,000	Items **requiring DPS approval** -- Includes Non-IT, Non-Construction Sole Source, Cooperative and Goods Solicitations over $100,000.	**May 8, 2026**
5	More than $10,000	Items NOT requiring a solicitation or DPS approval	Integration Shutdown Date *(Projected Date: June 22, 2026)*
6	Less than $10,000		Integration Shutdown Date *(Projected Date: June 22, 2026)*

Notes:

1	If your college has identified earlier deadline dates, please follow that guidance.
2	The SSC will continue processing requisitions until the integration shutdown, after which any incomplete requisitions will be transitioned to FY27.
3	Fiscal will issue a separate deadline memo in the coming weeks. These deadlines relate only to procurements.

Early Start of Fiscal Year 2027 Requisitions:

The early bird gets the worm… you may begin entering your known FY 2027 requisitions including annual Blanket Orders. SSC Procurement recommends starting submissions on June 1, 2026.

Please keep in mind, SSC Procurement will complete these requisitions to be released as a Purchase Order when Finance opens the new fiscal year, *approximately July 1, 2026*.